

## HOLDING THE EXECUTIVE TO ACCOUNT

No	Meeting Date	Title	Observation/ Recommendation	Response Requested	Response/Action	Outcome
1	11/09/06	Performance Indicators	Scrutiny Officer presented report to Commission	Commission queried areas of concern and requested further information regarding implications of missing targets (financial or otherwise)	Scrutiny Officer/ Performance Manager reported back to Commission	Holding the Executive to Account – Taking an active role in monitoring performance ensuring targets are met
2	06/11/06	Performance Report, Qtr 2	Performance Manager presented report to the Commission	Queries raised regarding Member newsletter, ethnic minority representation in workforce and Council Resource Plan – Performance Manager to report back to Commission	Performance Manager distributed information to Members	Holding the Executive to Account – Taking an active role in monitoring performance ensuring targets are met
3	05/03/07	Performance Report, Qtr 3	Performance Manager presented report to the Commission			Holding the Executive to Account – Taking an active role in monitoring performance ensuring targets are met
4	20/07/06	Underused toilet facilities in District	Forward Plan ref: 0706/ DDS95, re: closure of underused facilities	Commission agreed to call in this decision on basis that it represented a cut to current service	Key decision withdrawn	Holding the Executive to Account – Monitoring Forward Plan - Key Decision subsequently withdrawn
5	15/01/07	Draft General Fund Budget	Commission considered budgets for: <ul style="list-style-type: none"> <li>o DCPI</li> <li>o HIC</li> <li>o ED</li> <li>o Financial Management</li> <li>o Property Management</li> <li>o Business Support (Resources)</li> <li>o Information Technology and Development</li> <li>o Legal and Democratic</li> <li>o HR</li> </ul>	Budgets considered by the Commission	Comments referred to Corporate Overview and Scrutiny for inclusion in overall O&S report to Cabinet	Holding the Executive to Account – Scrutiny of proposals including approach, strategy, savings, growth items, etc.

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6	18/01/07		Commission considered budget for: <ul style="list-style-type: none"> <li>○ Public Protection</li> <li>○ Bereavement Services</li> <li>○ Environmental Services</li> <li>○ Business Support (Community Servs)</li> <li>○ Transport</li> <li>○ Planning</li> <li>○ Business Support (Development Servs)</li> </ul>		Comments referred to Corporate Overview and Scrutiny for inclusion in overall O&S report to Cabinet	Holding the Executive to Account – Scrutiny of proposals including approach, strategy, savings, growth items, etc.

**POLICY REVIEW/DEVELOPMENT**

No	Meeting Date	Title	Observation/ Recommendation	Response Requested	Response/Action	Outcome
1	06/11/06	Recruitment and Retention	Report presented to Commission with action plan	A section of Members' Handbook to include details of all Officers and their role within the council  A progress report to be produced after 12 months	<i>A progress report to be produced after 12 months</i>	Major review initiated in previous year
2	20/07/06	Car Parking Policy Review	Representation made by Mr Brian Dunsby (Harrogate Chamber of Trade) re: car parking policy in district	A review of the policy in light of the concerns raised by public/Chamber of Trade	Working Group of 5 Members established to review policy	Major review of policy in response to concerns raised by public and Chamber of Trade.
	11/09/06		Update on progress of Working Group	Scope agreed – to report back to Commission with progress	Series of meetings arranged, including interviews with staff and public consultation	
	15/01/07		Update on progress of Working Group	Chair of Working Group updated Commission on progress	Work ongoing	
3	20/07/06	Waste Management Action Plan/ Service Review	Following update from Scrutiny Officer, Commission noted that Planning Function would be first major review	Scrutiny Officer to provide further information regarding this review once available	Programme of Service Reviews to be considered by Corporate Performance Panel	Commission has informed policy development
	06/11/06		Head of Environment submitted report to Commission on Waste Collection Options	Commission raised a number of issues and asked that a progress report be provided at future date	<i>Action: Report to future meeting</i>	
4	19/06/06	Membership of the Yorkshire Tourist Board	Chair of YTB presented report to Commission on proposed increase in subscriptions.	The Commission endorsed the response from the Council and requested that the Chief Executive's response be brought	Further information to follow	Scrutiny of implications of the increased subscriptions

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				back to the Commission following consultation with Districts		
5	19/06/06	Overview and Scrutiny Development	Scrutiny Officer presented report on changes to work of Commissions	Commission received the report	Commission to work within new structure of Overview and Scrutiny	Commission has informed policy development
6	20/07/06	Speed Patterns	Commission cited concern over speed patterns on certain roads within the District	Scrutiny Officer to provide information regarding this issue	Report ( <i>Assessment of Traffic Calming Schemes</i> , 20-06-05) provided to Members.	
7	06/11/06	Fixed Penalty Notices – Litter Dropping	Commission queried current policy on Litter Dropping, and whether on-the-spot fines could be issued	Head of Environment to provide information for future meeting	Departmental Policy document provided – to be discussed at future meeting	
8	06/11/06	Economic Health of District's Market Towns	Members queried current position	Information requested from Department	Ongoing	
9	05/03/07	Draft Diversity Strategy 2007-2010	Corporate Partnership Development Officer presented draft strategy to Commission for comment	Commission discussed the strategy document.	<b><i>Progress to be reported to the Commission</i></b>	Commission has informed policy development

## EXTERNAL SCRUTINY

No	Meeting Date	Title	Observation/ Recommendation	Response Requested	Response/Action	Outcome
1	20/07/06	General Practice – Westmoreland St	Commission discussed the proposed development of new General Practice	PCT to be contacted with request for further information on planned development	Representative presented report to Commission	Scrutiny of significant change in service provided by public authority.
	11/09/06		Representative of PCT presented information regarding new General Practice to Commission	Commission raised several points to be included in consultation process – letter confirming these to be sent by PCT		
2	05/03/07	Healthcare Commission's Annual Health Check	Presentation delivered to Commission by Yorkshire Ambulance Service	Commission raised local issues and requested further information re level of service provided	Representative presented report to Commission	Scrutiny of performance of public authority affecting service provided to public